

The Genesee Community Charter School (GCCS) is a not-for-profit public school chartered by the New York State Board of Regents. The School is a 2014 National Blue Ribbon School, a 2015 New York State Reward School, a 21st Century Skills Exemplar School, and a Credentialed EL Education Mentor School.

We are searching for full time general education teachers, substitute teachers, and teaching assistants for Kindergarten through Grade 6. Teachers work in team-teaching inclusion settings and plan and teach reading, mathematics, social studies, science, and language arts using GCCS curriculum frameworks and the EL Education design.

Qualifications of teachers include

- v Master's Degree and Teacher Certification required.
- v Teaching experience and/or professional learning which are consistent with our progressive, project-based educational philosophy.
- v Strong academic background in early childhood education, reading, social sciences, math and/or sciences.
- v Knowledge of and skills in a wide range of pedagogies.
- v Strong desire to teach in a demanding, child-centered program with students from diverse backgrounds.
- v Ability to take risks, collaborate, work flexibly, and demonstrate initiative.
- v Willingness to work as part of a professional community that is continually reflecting, learning, and improving.
- v Excellent written and oral communication skills.

Job Description for Teaching Assistants

Teaching Assistants at the Genesee Community Charter School take on roles that are many and varied. In all instances, it is the job of the Teaching Assistants to support the classroom teachers and to facilitate the smooth operation of the classroom and school. Teachers have the major responsibility for planning the educational program, determining classroom management strategies, working with parents, and participating in the development of school policies. Teaching Assistants contribute greatly to the learning of students and the success of the school by taking on tasks and assignments that alleviate teachers of ancillary duties. Teaching Assistants also support student learning by providing focused assistance to individuals and small groups.

- Reports to the School Leader through the teaching staff.
- Supervises individuals or small groups of students as directed by the teachers.

- Helps with the planning, preparation, and implementation of projects and activities as directed by the teacher.
- Supervises students during non-academic times (i.e. lunch, choice time, recess, teacher planning periods, etc.). Supervision may take place outdoors, at times in inclement weather.
- Plans student activities for teacher planning periods.
- Chaperones class field studies. Field studies may require Teaching Assistants to hike, climb, row, camp, and participate in other physically demanding activities.
- Helps maintain an orderly, attractive classroom environment.
- Assists with arrival and dismissal, including escorting children to and from buses.
- Provides clerical assistance as directed by the teachers, including copying, filing, maintaining student portfolios, and organizing classroom libraries and supplies.
- Manages classroom food service by preparing and cleaning food carts, compiling breakfast and lunch orders, and tallying meal counts.
- Participates in all staff meetings.
- Maintains flexible daily routines that accommodate changing responsibilities and schedules.
- Adheres to GCCS policies and procedures as outlined in the Staff Handbook, staff bulletins, and other documents.
- Supports teaching staff in any way that promotes the goals of the GCCS.

The basic functions of the Teaching Assistant position require the ability to communicate clearly in standard English and to work collaboratively in a team setting. Functions require physical stamina in moving about the room, participating in field studies, and lifting up to 40 pounds. Some repetitive movements, e.g. computer work, may be required. Personal qualities of flexibility, patience, initiative, and a willingness to learn are imperative.

Please Submit hard copy only of Cover Letter and Resume by Friday, May 11, 2018 to:

Dr. Lisa Wing
 The Genesee Community Charter School
 657 East Ave
 Rochester, NY 14607