

**The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
June 12, 2019
Held at RMSC Cunningham House, 657 East Avenue**

Board Members Present: Michele Hannagan, Nathan Hayes, Marcia Joy, **Nolica Murray-Fields**, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick, Annemarie Wess
(Bold: non-voting)

Members Absent: Allison Shultes, Michelle Burack

Educational Governance Council Members Present: Christopher Dolgos, Shannon Hillman

Invited Guests Present: Maureen Milke, Robin Blew, George DesMarteau

Meeting called to order by Michele Hannagan at 5:00 PM

Year-End Board Report

Shannon Hillman presented the year-end board report. Highlights included growth in student achievement data, TDAP letters included in the report, and many opportunities for school partnerships within the community including the named success with School #8 through the Dissemination Grant.

Financial Review

Robin Blew presented the budget review (as of April 30, 2019). We are currently running a revenue surplus.

Committee Updates

Nominating Committee. Annemarie Wess presented considerations for new board members. Rebecca Boyle's candidacy was discussed. She directs RCSD's pre-K program and will provide expertise to the board regarding her depth of knowledge in early child development.

Motion 190612.1_BoT

Upon motion of Jess Norquist, and duly seconded by Michelle Hannagan, RESOLVED, that Rebecca Boyle be appointed to the board for a 2-year term (until 2021).

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.1_BoT passed 8 to 0

Nominations for board leadership were considered. A vote was held to approve the following slate of officers (Michele Hannagan – President, Annemarie Wess – Vice-President, Michelle Burack – Secretary).

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

A vote for renewal of Board of Trustee positions for Anne-Marie Wess and Mark Scheisser for another 3-year term (7/1/2019 – 6/30/2022) as Community Members was conducted.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Approving the Letter of Intent for the E3Rochester Contract.

The School Leader reminded members of the discussions from previous meetings regarding contracting with E3Rochester. She explained that E3 will not have a contract drawn up until the fall of 2019, but E3 Rochester was able to provide the school with a Letter of Intent for us to sign. The board discussed the benefits of an online common application such as increasing the span of interested families through E3Rochester's marketing strategies. Additionally, the common application will provide families with a more accessible application that can be completed online and translated into many native languages.

Motion 190612.2_BoT

Upon motion of Annemarie Wess, and duly seconded by Michele Hannagan, RESOLVED, that the board will approve Shannon Hillman's signature on the Letter of Intent to contract with E3Rochester for the 2020-2021 Enrollment Lottery Application on GoodSchoolsRoc.org.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.2_BoT passed 8 to 0

Approving EL Education Scope of Services.

The School Leader explained the benefits of our continued collaboration with EL Education. She learned recently that the school was being invited to Mentor a new school in Flint, MI for the next two years. She explained that being a Mentor School provides professional and financial benefits to the staff and school. Additionally, some additional incentives were given to GCCS based on our level of investment with EL Education and therefore the Scope of Services was being offered at a reduced rate saving money in Professional Development expenditures for the 2019-2020 school year.

Motion 190612.3_BoT

Upon motion of Annemarie Wess, and duly seconded by Nathan Hayes, RESOLVED, that the board will approve the EL Education Scope of Services.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.3_BoT passed 8 to 0

Approving Staff Handbook for 2019-2020.

The Personnel Committee Chair reminded the Board Members that there was an error in the May 16, 2019 draft of the Staff Handbook which has now been rectified in the May 20, 2019 draft of the Staff Handbook. Most of the changes to the handbook were in response to the new Staff Attendance Policy based on feedback from the staff and analysis from the Personnel Committee.

Motion 190612.4_BoT

Upon motion of Michele Hannagan, and duly seconded by Marcia Joy, RESOLVED, that the board will approve the Staff Handbook for 2019-2020.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.4_BoT passed 8 to 0

Review of Regent Norwood's Visit

Michele Hannagan, Shannon Hillman, Sherita Traywick, Annemarie Wess, and Jack Peltz attended the meeting as BoT/EGC members.

Shannon Hillman reported on Regent Norwood's visit. He met with a group of current and former students in addition to meeting with current and former parents and GCCS staff. Overall, the visit was very positive, and Regent Norwood provided guidance on points to focus on in our charter renewal, which included emphasizing GCCS's story (i.e., going beyond the data) and working to bring more Regents and elected officials to the school.

Draft Resolution RE: Charter Renewal

Michele Hannagan and George DesMarteau explained a resolution allowing for board members to provide feedback on the charter renewal and to allow Shannon Hillman to submit the renewal application when it is due.

Motion 190612.5_BoT

Upon motion of Michele Hannagan, and duly seconded by Kevin Sutherland, RESOLVED, that the board will approve the resolution on charter renewal (see resolution in June 2019 BoT folder).

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.5_BoT passed 8 to 0

Motion 190612.6_BoT

Upon motion of Annemarie Wess, and duly seconded by Marcia Joy, RESOLVED, that the board will go into executive session to discuss a personnel matter.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.6_BoT passed 8 to 0

Motion 190612.7_BoT

Upon motion of Michele Hannagan, and duly seconded by Jack Peltz, RESOLVED, that the board will go into executive session to discuss a personnel matter.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.7_BoT passed 8 to 0

Shannon Hillman presented a slate of new employees CONTINGENT ON LETTERS OF RESIGNATION

Audra Surman	First Grade Classroom Teacher	\$52,353
Justin Fanizzi	Third Grade Teaching Assistant	\$25,747
Marianne Williams	Second Grade Teaching Assistant (part-time)	\$17,230
Jenna Morales	Third Grade Classroom Teacher	\$55,106
Erika Dooley	ESOL Teacher (.25 FTE)	\$40.64 per hour
Theresa Fitzpatrick	Long-term Substitute Art Teacher	\$210 per diem

Motion 190612.8_BoT

Upon motion of Michele Hannagan, and duly seconded by Jack Peltz, RESOLVED, that the board will go into executive session to discuss a personnel matter.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.8_BoT passed 8 to 0

Adjournment

Motion 190612.9_BoT

Upon motion of Michele Hannagan, and duly seconded by Nathan Hayes, RESOLVED, that the board will approve the meeting’s adjournment.

Voting in the affirmative: Michele Hannagan, Nathan Hayes, Marcia Joy, Jessica Nordquist, Jack Peltz, Mark Schiesser, Kevin Sutherland, Sherita Traywick

Voting in the negative: None

Abstaining: None

Motion 190612.9_BoT passed 8 to 0

Addendum: Summary of minutes to be shared with GCCS families

The board reviewed information from food service vendors; final selection was postponed pending additional information regarding the cost of adding snack. Lottery results were reviewed and the impact of new outreach efforts on diverse enrollment were discussed. The benefits and costs of utilizing E3, an

organization that supports Rochester City charter schools, were discussed. Revised language for the Caring Community Commitment was approved. The school leader's ongoing work with the charter renewal team, working on both renewal of GCCS's Expeditionary Learning credentials and renewal of the state charter, were reviewed.

Respectfully Submitted,
Jack Peltz
Substitute Secretary of GCCS Board of Trustees
GCCS Board Minutes/ June 12, 2019