

The Genesee Community Charter School  
Board of Trustees & Education Governance Council Meeting

**FLOUR CITY CAMPUS: FINAL Meeting Minutes**

**MARCH 26, 2025 | 5:30pm**

Cunningham House Studio, 657 East Avenue, Rochester, NY 14607

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**GCCS at Flour City Board Members:** Kendra Cadogan, Maria Oliver, Allison Shultes, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

**Board Members Present:** Kendra Cadogan, Maria Oliver, Allison Shultes, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

**Board Members Absent:**

**Board Vacancies:** none

**Educational Governance Council Members:** Beth Mascitti-Miller, Christine Farrell

**Present:** Beth Mascitti-Miller, Christine Farrell

**Absent:**

**Invited Guests:**

- *GCCS Director of Operations:* **Maureen Milke**
- *GCCS Director of Curriculum & Instruction:* **Chris Dolgos**
- *General Counsel:* **Kirsten Barclay**
- **Brian Hathaway** (Summer Camp Director at RMSC; subbing for Eron Damercy)
- Family Association Members: Jillian Necham, Karla Carey

**Legal Counsel Present:**

**Legal Counsel Absent:** **Kirsten Barclay**

NOTE: \* indicates that person participated remotely via ZOOM; names in **BOLD** are not eligible to vote

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**REGULAR AGENDA ITEMS**

**1. Welcome, Welcome Guests, Call to Order, Roll Call (Greeting), Review Meeting Logistics, Agenda Review & Approval**

- Welcome & Welcome Guests
- Call to Order: Colin Orr called the meeting to order at 5:33pm.
- Roll Call & Greeting - A quorum is present.
- Review Meeting Logistics
- Agenda Review & Approval:

**Motion 20250326.1**

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the March 26, 2025 Agenda for the GCCS Flour City meeting of the Board of Trustees be approved.

**Voting in the affirmative:** Maria Oliver, Allison Shultes, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** none

**Motion 20250326.1 Passed:** 7 to 0

**2. Review & Approve Minutes**

The Board reviewed and approved the minutes from the meetings in the last month.

**Motion 20250326.2**

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the Meeting Minutes from the February 26, 2025 GCCS Flour City Board of Trustees Meeting be approved.

**Voting in the affirmative:** Maria Oliver, Allison Shultes, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio  
**Voting in the negative:** none  
**Abstaining:** none  
**Motion 20250326.2 Passed:** 7 to 0

## OPEN FORUM

### 3. Future Agenda Topics/and or Public Comment

Colin opened the meeting up to public comment at 5:42pm. No public comments were made.

*\*Kendra Cadogan joined the meeting.*

### 4. Executive Director Updates:

Beth shared updates on the following topics: *Attendance, Enrollment & Discipline Stats Updates*

- *Attendance, Enrollment & Discipline Data Updates:*
  - *Enrollment:* Enrollment is stabilizing with enrollment at 158 students.
  - *Attendance & Absenteeism:* 91% attendance and chronic absenteeism at 34%
  - *Applications:* 204 applications to date; up from 155 applications for ~36 seats; the team continues recruitment efforts through radio ads (WXXI, PBS Kids), holding open houses, Good Schools ROC mailer, and attended the Recruitment Fair on 3/1 and there were 2 Open Houses on March 12 & 19th.
- *SUNY Visit Updates:*
  - SUNY GCCS Flour City Campus: April 1-2, 2025
    - SUNY GCCS Flour City Campus Check in with the Board: April 1, 2025 @ 5:30 pm
    - Beth will be working with each board member to review the Board of Trustees Training on SUNY Benchmarks (individually or in pairs) before the SUNY visit in April
  - GCCS After School Program for Tier II and Tier III students will be running from 2 days a week from 3-4:30pm for 4-5 weeks. Families are providing transportation. The goal is an extra boost of support before the NYS exams. Using data and teacher feedback, students were invited and 28 students across 3rd - 4th grade are participating and 4-5 teachers are leading the program. The first session was last night and feedback so far is that it all went well and other families have asked to join in! The Teachers and School Leaders are really stepping up to help meet this need and should be commended for this extra effort.

### 5. Committee Updates

- a. **Finance Committee:** *Financial Review & Updates - Maria Oliver*  
Both schools are working on the budget for next year and the Finance Committee is looking to bring that to the Board in April for approval. Flour is at a higher enrollment than anticipated so that is great, paying back the loan to River on time and are on track to have the required dissolution funds set aside by the end of this year.
- b. **Governance:** *Updates on Officer Positions and Open Board Positions - Adam Koneman*  
Nominations for Board Officer positions will happen at next month's meeting. Board members currently serving need to let Adam know if they plan to continue and those who are interested in serving should reach out to him before next month. The Nominating Committee is also working to identify any potential candidates for open board positions and are especially interested in filling open Community Representative positions.
- c. **Personnel:** *Updates - Colin Orr*  
The Personnel Committee met and discussed benefits for next year, the Executive Directors Evaluation and its process moving forward.

- d. **Education:** *None as the committee did not meet this month.*
- e. **Community Development & Engagement:** *Meeting Updates - Teresa Zappia-Sinicropi*  
The CEC focused their last meeting on the celebratory picnic to celebrate the 25th anniversary of GCCS and to celebrate our community which includes action items relating to creating a database of alumni, past families and past board members. The date of the picnic is on June 7th Ontario Beach Park!
- f. **Diversity & Racial Equity:** *Meeting Updates - Beth Mascitti-Miller*  
The committee has not scheduled the next meeting yet but is hoping to get it on the calendar for next month with an agenda focused on the committee's identity, goal setting, etc.

## EXECUTIVE SESSION

### 6.Executive Session was called at this meeting to discuss a personnel matter.

#### **Motion 20250326.3**

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED to enter into Executive Session at 6:15pm.

**Voting in the affirmative:** Kendra Cadogan, Maria Oliver, Allison Shultes, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** None

**Motion 20250326.3 Passed:** 8 to 0

#### **Motion 20250326.4**

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED to exit Executive Session at 7:00pm.

**Voting in the affirmative:** Kendra Cadogan, Maria Oliver, Allison Shultes, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** None

**Motion 20250326.4 Passed:** 8 to 0

*\*\*Allison Shultes left the meeting at 7pm; Adam Koneman resumed note taking for the remainder of the meeting*

## OUTSTANDING BUSINESS

None

## NEW BUSINESS

### 7. Approval of New Executive Director Contract for the 2025 - 2026 School Year

Magaly Rosario has been offered the Executive Director position at GCCS - Flour City and their acceptance is pending Board approval. This is a shared position, split evenly across both schools—with the role at GCCS at RMSC .5 FTE and at GCCS Flour City at .5 FTE.

#### **Motion 20250326.5**

**WHEREAS**, the Board of Trustees recognizes the need for strong leadership to ensure the continued success and growth of Genesee Community Charter School Flour City Campus ;

**WHEREAS**, for the past 3 years, the Board has jointly employed an Executive Director with GCCS at RMSC (River Campus) and believes continuing this structure is in the best interest of the school;

**WHEREAS**, the Board has conducted a thorough selection process and identified a qualified candidate for the position of Executive Director;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Genesee Community Charter School Flour City Campus hereby approves the appointment of Magaly Rosario as Executive Director, effective June 1, 2025 through June 30, 2026 with an annual salary of \$66,500, which represents 50% of her total compensation with the other 50% paid by GCCS at RMSC; and

**RESOLVED**, the Board of Trustees hereby approves the employment contract attached to this resolution regarding the same.

**Motion made by:** Colin Orr

**Seconded by:** Lindsay Tarnoff

**Vote:**

*Affirmative - 7; Kendra Cadogan, Maria Oliver, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio*

*Negative - 0*

*Abstaining - 0*

**Motion 20250326.5** Resolution Adopted on: 3/26/25

## **MEETING WRAP-UP**

### **8. Review Actions & Agreements, Confirm Meeting Dates**

#### **Action Items/Reminders**

- Next Meeting Date: Wednesday, April 30, 2025 | 5:30 - 7:30pm

#### **Adjournment:**

##### **Motion 20250326.6**

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, **RESOLVED** that this meeting of the GCCS Flour City Board of Trustees be adjourned at 7:10pm.

**Voting in the affirmative:** Kendra Cadogan, Maria Oliver, Colin Orr, Adam Koneman, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** None

**Motion 20250326.6 Passed:** 7 to 0

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Respectfully Submitted,

Allison Shultes

Secretary of GCCS at Flour City Board of Trustees