

**The Genesee Community Charter School
Board of Trustees
Education Governance Council
FINAL Meeting Minutes
January 18, 2023
Held at RMSC Cunningham House, 657 East Avenue, Rochester, NY 14607
Hybrid Meeting**

Board Members Present: Michele Hannagan, Adam Koneman, Tasha Stevens, Jessica Winterhalt Wanner, Colin Orr*

Board Member Arrivals/Departures During Meeting in Progress: None

Board Members Absent: Kevin Sutherland, Nolica Murray-Fields, Eboni Henderson, Annemarie Wess, VACANCY: 1 RMSC Rep

Educational Governance Council Members Present: Shannon Hillman, *Kemouy Bhalai, Allison Carlson

Educational Governance Council Absent: Alexis Stubbe

Potential Board Members Present (NYSED Charter School Office Approval in Process): Danielle Lavell, Allison Shultes

Potential Board Members Absent (NYSED Charter School Office Approval in Process): Charlie Johnson

Guests: Robin Blew

Legal Counsel Present: None

Legal Counsel Absent: Kirsten Barclay

NOTE: Potential Board Members, Guests, and Education Governance Council members are **Non-Voting**

NOTE: * indicates that person participated remotely via ZOOM.

This meeting was recorded and is available for public viewing.

1. Welcome, Call to Order, Agenda Overview:

- Michele Hannagan called the meeting to order at 5:32pm.
- Roll call - A quorum was not present.
- Welcome

2. Greeting

3. Approve December minutes - There was no quorum so tabled until February

4. Finances - Robin Blew

- Financial Sheets
 - Robin Reviewed the November 30, 2022 Budget Summary Sheet which covered YTD. Variations between budgeted and actual were minimal and there are no concerns. The Board asked that Robin include:
 - The target for student enrollment
 - A breakdown of numbers by district
 - Robin shared the Balance sheet through November 30, 2022. Everything looks good.
 - Question was raised about how we plan to close the budget gap. The budget includes a \$93,159 entry for "Other" income to achieve a Zero bottom line. This would include grants, donations, etc. The question was raised about what we are doing now to make sure we close the gap. Shannon will report back on the specifics of this in the February meeting.
 - Kemouy Bhalai needs to be authorized to sign checks. Since there is not a quorum, this will have to be tabled until the next meeting.
 - Handyman Contract. A revised contract has not been approved by the Finance Committee so Board approval will be tabled until the February meeting.

5. Leadership Update - Shannon Hillman

- Culture Work Update - Shannon has been meeting weekly with her Coach (Linda Piontek). Linda has a background in helping organizations with their culture. Linda has submitted a proposal (see document).

6. Committee Updates

The question was raised whether there is a requirement or an expectation that teachers participate on committees. Answer: there is no contractual requirement that teachers join committees, but the culture is that staff engage in all aspects of the school and all staff participate on committees on a regular basis.

- a. Community Engagement: No report
- b. Discipline: No report
- c. Academic: No report
- d. Nominating: A proposed change in the By-Laws for this Board is recommended, but without a quorum, this vote will be deferred to the February meeting.
- e. Personnel: No report
- f. Safety: No report
- g. Diversity: No report

7. Outstanding Business - none

8. Board Miscellaneous

- a. Weighted Lottery - There was discussion at previous meetings regarding putting some students' names in the lottery twice to give them a better chance at being chosen. Because there is no quorum, this will be tabled until the February meeting.

9. Committee Work - The Board shifted into committee work inclusive to building committee charters, meeting tools and meeting cadences.

10. Future Agenda Topics and / or Public Comment - No public comments. Future topics - see above..

11. Executive Session - None

12. Adjournment - there was no motion to adjourn as there was no quorum present.

Respectfully Submitted,

Tasha Stevens - Secretary of GCCS-River Board of Trustees

Scribe - Tracy Walker