

**The Genesee Community Charter School  
Board of Trustees & Education Governance Council Meeting**

**FLOUR CITY CAMPUS: FINAL Meeting Minutes**

**May 15, 2024 | 5:30pm**

Cunningham House Studio, 657 East Avenue, Rochester, NY 14607

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**GCCS at Flour City Board Members:** Kendra Cadogan, Adam Koneman, Maria Oliver, Tasha Stevens, Annemarie Wess, Allison Shultes, Colin Orr

**Board Members Present:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Board Members Absent:** Allison Shultes, Annemarie Wess

**Board Vacancies:** RMSC Representative (1)

**Educational Governance Council Members:** Shannon Hillman, Christine Farrell

**Present:** Shannon Hillman, Christine Farrell

**Absent:**

**Guests:**

- |   |                         |
|---|-------------------------|
| • Robin Blew (Accounting & Payroll Specialist)      | • Mike Hillman*         |
| • Maureen Milke* (Coordinator of School Operations) | • Inaya Queeglay*       |
| • Becki Mason                                       | • Keri Gonzalez*        |
| • Erika Dooley                                      | • Kiersten Blankley*    |
| • Alexis Stubbe                                     | • Micah Davidson*       |
| • Christine Farrell                                 | • Isah Torres*          |
| • Rachel Kruze*                                     | • Jenna DeFranco*       |
| • Nate Gibbs*                                       | • Vanessa Rizzari*      |
| • Sarah Johnson*                                    | • Ag*                   |
|   | • Kemouy Bhalai*        |
|   | • Mary Gracy McAleavey* |
|   | • Stephen McAleavey*    |

**Legal Counsel Present:**

**Legal Counsel Absent:** Kirsten Barclay

NOTE: \* indicates that person participated remotely via ZOOM.

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**REGULAR AGENDA ITEMS**

**1. Welcome, Welcome Guests, Call to Order, Roll Call (Greeting), Review Meeting Logistics, Agenda Review and Approval**

- Welcome & Welcome Guests
- Call to Order: Colin Orr called the meeting to order at 5:38pm.
- Roll Call & Greeting - A quorum is present.
- Review Meeting Logistics
- Agenda Review & Approval:

**Motion 20240515.1**

Upon motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, that the May 15, 2024 Agenda for the GCCS Flour City Board of Trustees be approved.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** none

**Abstaining:** none

**Motion 20240515.1 Passed:** 5 to 0

## **2. Review & Approve Minutes**

The Board reviewed and approved the minutes from the meetings in the last month.

### **Motion 20240511.2**

Upon motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, that the Meeting Minutes from the April 17, 2024 GCCS at Flour City Board of Trustees Meeting be approved.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240511.2 Passed:** 5 to 0

## **OPEN FORUM**

### **3. Future Agenda Topics/and or Public Comment**

Colin opened the meeting up to public comment at 5:42 pm. The following public comments were made:

- *Erika Dooley - an ENL teacher at the River campus shared her concerns about the timing of information regarding budget information with the community. She expressed a need to ensure that families and staff are involved in budget committee meetings and perhaps sit on Finance Committee meetings.*
- *Becki Mason - a teacher at the River Campus. Discussed that it is unfair that no matter what someone gets paid everyone should get the same increase in pay and it needs to be higher to match the COLA. Would like more sick days compared to the City School District. Want more to feel respected and valued as a teacher.*
- *Alexis Stubbe - a sixth grade teacher at the River Campus. Wants a full time TA for 5th and 6th grader, needs that extra support to help the teachers. Wants a 3% raise, look at positions that don't work directly with students and see if those positions can be cut.*

### **4. Financial Report - March 2024 Financials**

#### **March Financial Updates for GCCS at Flour City Campus - Robin Blew**

Robin reviewed the March 31, 2024 summary sheet and the balance sheet that were discussed at the Finance Committee Meetings earlier this month. Robin reported that the variance has stayed consistent due to the low enrollment vs. budgeted numbers and that will remain consistent through the remainder of the year. Robin reported on updates to the revenue line and expenses line. There are still no updates regarding the funding from the SSF grant. There is nothing new to report on the balance sheet at this time.

### **5. Executive Director Update - Shannon Hillman**

Shannon shared updates and goal progress from the past month on the following topics:

- GCCS Better World Day
- 2024-2025 Budget
- Short Term lease amendment for RMSC
- Lease amendment for Flour City
- Playground planning for RMSC
- Fundraising
- Cash Flow
- CFO Services
- Merger

### **Motion 20240515.3**

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the 2024-2025 Budget for GCCS at Flour City Board of Trustees Meeting be approved.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:**

**Abstaining:**

**Motion 20240511.3 Passed:** 5 to 0

## **6. Committee Updates**

a. **Discipline:** No report.

b. **Governance:** Updates- *Adam Koneman*

Adam gave updates from the last Governance Committee meeting. These updates included the need to:

- vote to elect Eron Damercy as the RMSC Representative;
- re-elect Kendra Cadogan & Maria Oliver;
- Discussion around the need to find a Parent Representative replacement for Tasha Stevens;
- How to balance representation since we're not going through the merger;
- Two upcoming events: Charter Champions is holding a webinar for board members, Adam will be attending and MCC is having an event but can not attend

### **Motion 20240515.4**

Upon the motion of Adam Koneman, and duly seconded by Colin Orr, the Genesee Community Charter School-Flour City Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by SUNY, and having discovered no State or federal criminal history, or having provided information regarding such history to SUNY, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select ERON DAMERCY as a member and RMSC Representative to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by SUNY. The resolution approving ERON DAMERCY is adopted upon SUNY's approval.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240515.4 Passed:** 5 to 0

### **Motion 20240515.5**

Upon the motion of Adam Koneman, and duly seconded by Colin Orr, the Genesee Community Charter School-Flour City Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by SUNY, and having discovered no State or federal criminal history, or having provided information regarding such history to SUNY, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to re-elect KENDRA CADOGAN as a member and Community Representative to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by SUNY. The resolution approving KENDRA CADOGAN is adopted upon SUNY's approval.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240515.5 Passed:** 5 to 0

### **Motion 20240515.6**

Upon the motion of Adam Koneman, and duly seconded by Colin Orr, the Genesee Community Charter School-Flour City Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by SUNY, and having discovered no State or federal criminal history, or having provided information regarding such history to SUNY, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to re-elect MARIA OLIVER as a

member and Community Representative to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by SUNY. The resolution approving MARIA OLIVER is adopted upon SUNY's approval.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240515.6 Passed:** 5 to 0

c. **Personnel: 2024-25 Classroom Teacher Update** - *Shannon Hillman and Christine Farrell*

Two teachers, Khalisha Carnegie and Katie Tokaryk have been interviewed for positions at GCCS at Flour City and are being presented to the Board for hire pending Board approval.

**Motion 20240515.7**

Upon motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, to approve the hire of Khalisha Carnegie as a full time Classroom Teacher at the GCCS Flour City Campus for the 2024-25 school year at the annual salary of \$48,743.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240515.7 Passed:** 5 to 0

**Motion 20240515.8**

Upon motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, to approve the hire of Katie Tokaryk as a full time Classroom Teacher at the GCCS Flour City Campus for the 2024-25 school year at the annual salary of \$46,850.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240515.8 Passed:** 5 to 0

- d. **Safety:** No report.
- e. **Diversity & Racial Equity:** No report.
- f. **Community Development & Engagement:** No report
- g. **District Instructional Leadership Team:** No report

**OUTSTANDING BUSINESS**

**OTHER NEW BUSINESS**

**8. Passage Portfolio Presentation Invitation**

**9. 2024-25 EL Education Contract**

Discussion was had amongst the Board regarding the EL Education contract totaling \$39,750 for the upcoming 2024-2025 school year. Due to the discussion, the Board did not bring the contract for a vote at this meeting and will re-address the contract at the June meeting.

**EXECUTIVE SESSION**

**10. Executive Session was called at this meeting to discuss the 24-25 budget.**

**Motion 20240515.9**

Upon Motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED, to enter into Executive Session at 7:31pm.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** none

**Abstaining:** none

**Motion 20240515.9 Passed:** 5 to 0

**Motion 20240515.10**

Upon Motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, to exit Executive Session at 8:19pm.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** none

**Abstaining:** none

**Motion 20240515.10 Passed:** 5 to 0

**MEETING WRAP-UP**

**11. Review Actions & Agreements, Confirm Meeting Dates**

**Action Items/Reminders**

- Next Meeting Date: Wednesday, June 5, 2024 at 5:30pm

**Adjournment:**

**Motion 20240515.11**

Upon Motion of Colin Orr, and duly seconded by Tasha Stevens , RESOLVED, that this meeting of the GCCS at Flour City Board of Trustees be adjourned at 8:22pm.

**Voting in the affirmative:** Kendra Cadogan, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

**Voting in the negative:** None

**Abstaining:** None

**Motion 20240515.11 Passed:** 5 to 0

Respectfully Submitted,

Maria Oliver; SUBSTITUTE NOTE TAKER 5/15/2024  
for  
Allison Shultes  
Secretary of GCCS at Flour City Board of Trustees