

**The Genesee Community Charter School at RMSC
Board of Trustees & Education Governance Council Meeting**

RIVER CAMPUS: FINAL Meeting Minutes

August 21, 2024 | 5:30pm

Cunningham House Studio, 657 East Avenue, Rochester, NY 14607

GCCS at RMSC Board Members: Adam Koneman, Colin Orr, Annemarie Wess, Allison Shultes Goodwin, Kendra Cadogan, Maria Oliver

Board Members Present: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Board Members Absent: Kendra Cadogan, Annemarie Wess

Board Vacancies: RMSC Representative (2), Community Representative (1), Parent Representative (1)

Educational Governance Council Members: Kemouy Bhalai, Allison Carlson, Elizabeth Mascitti - Miller

Present: Kemouy Bhalai, Allison Carlson*, Elizabeth Mascitti-Miller

Absent:

Guests:

- *Accounting & Payroll Specialist:* **Robin Blew**
- *General Counsel:* **Kirsten Barclay**
- *GCCS Operations Corporation:* **Maureen Milke**
- *Contract CFO from DeJoy Consultants:* **Amy Brisson**
- **Kiersten Shinrock- Blankley**
- **Ben Clarke**
- **Eron Damercy**
- **Betsy Serapilio**
- **Patrick Beausoleil & Jerry U - Highmark School Development**

Legal Counsel Present:

Legal Counsel Absent: Kirsten Barclay

NOTE: * indicates that person participated remotely via ZOOM; names in **BOLD** are not eligible to vote

REGULAR AGENDA ITEMS

1. Welcome, Welcome Guests, Call to Order, Roll Call (Greeting), Review Meeting Logistics, Agenda Review and Approval

- Welcome & Welcome Guests
- Call to Order:
 - Colin Orr called the meeting to order at 5:33pm.
- Roll Call & Greeting - A quorum is present.
- Review Meeting Logistics
- Agenda Review & Approval:

Motion 20240821.1

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the August 21, 2024 Agenda for the GCCS at RMSC meeting of the Board of Trustees be approved.

Voting in the affirmative: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Voting in the negative: none

Abstaining: none

Motion 20240821.1 Passed: 4 to 0

2. Review & Approve Minutes

The Board reviewed and approved the minutes from the meetings in the last month.

Motion 20240821.2

Upon motion of Colin Orr , and duly seconded by Maria Oliver, RESOLVED, that the Meeting Minutes from the July 24, 2024 GCCS at RMSC Board of Trustees Meeting be approved.

Voting in the affirmative: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Voting in the negative: none

Abstaining: none

Motion 20240821.2 Passed: 4 to 0

OPEN FORUM

3. Future Agenda Topics/and or Public Comment

Colin opened the meeting up to public comment at 5:35pm. No public comments were made.

4. Financial Report - July 2024 Financials

July Financial Updates for GCCS at River Campus - Robin Blew

**Robin's report occurred after the Executive Director report **The July Financial report for the River Campus is still in progress due to all of the variables surrounding the start of the new year. Robin reported that she is still working on pulling it together and will send it out to the Board when it is ready.

5. Executive Director Update: 30-Day Plan Update, Facilities & Enrollment Updates, Teacher Training Updates, State Testing Data Report

Beth shared updates on the following topics:

- State Testing Data: New York State testing results were released earlier this week and both schools, despite different authorizers, have the same performance standards. Beth shared high level results for both River & Flour campuses. GCCS at RMSC campus results were on target with NYS averages for ELA, Math & Science exams.
- 30 - Day Plan: Beth shared her 30-day/ 6-week plan with the Board and her progress on it thus far at the almost 3-week point.
- Facilities & Enrollment:
 - Enrollment: Enrollment is changing by the minute. The team is working to fill seats as best they can. Target for River is 217 (max goal is 227). Currently at 213 students with 7 offers out.
 - Facilities: Summer camps remain in classrooms, RMSC facilities are cleaning up the grounds and mulching the playground.
- Teacher Training: GCCS teachers have begun their summer professional development. New teachers have had a 4 day orientation, followed by an 8-day professional development for all teachers.

6. Committee Updates: Committee Homework Assignment Review, Proposed New Committee Assignments - Colin Orr

- a. **Discipline:** No report.
- b. **Governance:** No report.
- c. **Personnel: Focus Group Update; ED Search Update - Colin Orr**

Colin gave an update on the work the Committee has done in regards to the timeline for Executive Director search, the search for a Talent Consult to support the process and the formation of a search committee.

- d. **Safety:** No Report
- e. **Diversity & Racial Equity:** No report.
- f. **Community Development & Engagement:** No report.
- g. **District Instructional Leadership Team:** No report.

OUTSTANDING BUSINESS

7. None.

OTHER NEW BUSINESS

8. GCCS Conduct & Discipline Policy Approval

Motion 20240821.3

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the GCCS Conduct & Discipline Policy for the 2024 - 2025 school year be approved as presented.

Voting in the affirmative: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Voting in the negative: none

Abstaining: none

Motion 20240821.3 Passed: 4 to 0

EXECUTIVE SESSION**9. Executive Session was called at this meeting to discuss a personnel matter.****Motion 20240821.4**

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, to enter into Executive Session at 6:53 pm to discuss a personnel matter.

Voting in the affirmative: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Voting in the negative: none

Abstaining: none

Motion 20240821.4 Passed: 4 to 0

Motion 20240821.5

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, to exit Executive Session at 7:37pm.

Voting in the affirmative: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Voting in the negative: none

Abstaining: none

Motion 20240821.5 Passed: 4 to 0

MEETING WRAP-UP**10. Review Actions & Agreements, Confirm Meeting Dates****Action Items/Reminders**

- Next Meeting Date: Wednesday, September 25, 2024, 5:30 - 7:30pm
- The Community Engagement Committee will add it to their homework to discuss Parent Volunteerism and how they can help support it across both schools

Adjournment:**Motion 20240821.6**

Upon Motion of Colin Orr, and duly seconded by Adam Koneman, RESOLVED, that this meeting of the GCCS at RMSC Board of Trustees be adjourned at 7:58 pm.

Voting in the affirmative: Adam Koneman, Colin Orr, Allison Shultes, Maria Oliver

Voting in the negative: None

Abstaining: None

Motion 20240821.6 Passed: 4 to 0

Respectfully Submitted,
Allison Shultes
Secretary of GCCS at RMSC Board of Trustees