

**The Genesee Community Charter School at RMSC
Board of Trustees & Education Governance Council Meeting**

RIVER CAMPUS: FINAL Meeting Minutes

May 15, 2024 | 5:30pm

Cunningham House Studio, 657 East Avenue, Rochester, NY 14607

GCCS at RMSC Board Members: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Allison Shultes, Tasha Stevens, Annemarie Wess

Board Members Present: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Board Members Absent: Allison Shultes, Annemarie Wess

Board Vacancies: RMSC Representative (2), Community Representative (1), Parent Representative (1)

Educational Governance Council Members: Kemouy Bhalai*, Allison Carlson, Shannon Hillman

Present: Shannon Hillman

Absent:

Guests:

- Robin Blew (Accounting & Payroll Specialist)
- Maureen Milke* (Coordinator of School Operations)
- Becki Mason
- Erika Dooley
- Alexis Stubbe
- Christine Farrell
- Rachel Kruze*
- Nate Gibbs*
- Sarah Johnson*
- Mike Hillman*
- Inaya Queeglay*
- Keri Gonzalez*
- Kiersten Blankley*
- Micah Davidson*
- Isah Torres*
- Jenna DeFranco*
- Vanessa Rizzari*
- Mary Grace McAleavey*
- Ag*
- Stephen McAleavey*

Legal Counsel Present:

Legal Counsel Absent: Kirsten Barclay

NOTE: * indicates that person participated remotely via ZOOM.

REGULAR AGENDA ITEMS

1. Welcome, Welcome Guests, Call to Order, Roll Call (Greeting), Review Meeting Logistics, Agenda Review and Approval

- Welcome & Welcome Guests
- Call to Order: Colin Orr called the meeting to order at 5:38 pm.
- Roll Call & Greeting - A quorum is present.
- Review Meeting Logistics
- Agenda Review & Approval:

Motion 20240515.1

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the May 15, 2024 Agenda for the GCCS at RMSC meeting of the Board of Trustees be approved.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: none

Abstaining: none

Motion 20240515.1 Passed: 7 to 0

2. Review & Approve Minutes

The Board reviewed and approved the minutes from the meetings in the last month.

Motion 20240515.2

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the Meeting Minutes from the April 17, 2024 GCCS at RMSC Board of Trustees Meeting be approved.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: none

Abstaining: none

Motion 20240515.2 Passed: 7 to 0

OPEN FORUM

3. Future Agenda Topics/and or Public Comment

Colin opened the meeting up to public comment at 5:42pm. The following public comments were made:

- *Erika Dooley - an ENL teacher at the River campus shared her concerns about the timing of information regarding budget information with the community. She expressed a need to ensure that families and staff are involved in budget committee meetings and perhaps sit on Finance Committee meetings.*
- *Becki Mason - a teacher at the River Campus. Discussed that it is unfair that no matter what someone gets paid everyone should get the same increase in pay and it needs to be higher to match the COLA. Would like more sick days compared to the City School District. Want more to feel respected and valued as a teacher.*
- *Alexis Stubbe - a sixth grade teacher at the River Campus. Wants a full time TA for 5th and 6th grader, needs that extra support to help the teachers. Wants a 3% raise, look at positions that don't work directly with students and see if those positions can be cut.*

4. Financial Report - March 2024 Financials

March Financial Updates for GCCS at RMSC Campus - Robin Blew

Robin reviewed the March 31, 2024 summary sheet and the balance sheet that were discussed at the Finance Committee Meetings earlier this month. Robin reported that the variance has stayed consistent due to the low enrollment vs. budgeted numbers. Robin reported on updates to the revenue line and expenses lines. There is nothing new to report on the balance sheet at this time.

5. Executive Director Update: GCCS 2024-25 Budget Presentation, ED Goal Progress Updates, NYSED visit on May 1st - *Shannon Hillman*

Shannon shared updates and goal progress from the past month on the following topics:

- GCCS Better World Day
- **2024-2025 Budget**
- Short Term lease amendment for RMSC
- Lease amendment for Flour City
- Playground planning for RMSC
- Fundraising
- Cash Flow
- CFO Services
- Merger

Motion 20240515.3

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that the 2024-2025 Budget for GCCS at RMSC be approved.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: none

Abstaining: Charlie Johnson

Motion 20240515.3 Passed: 6 to 0

6. Committee Updates

- a. **Discipline:** No report.
- b. **Governance:** Updates- *Adam Koneman*

Adam gave updates from the last Governance Committee meeting. These updates included the need to:

- vote to elect Eron Damercy as the RMSC Representative;
- re-elect Kendra Cadogan & Maria Oliver;
- Discussion around the need to find a Parent Representative replacement for Tasha Stevens;
- How to balance representation since we're not going through the merger;
- Two upcoming events: Charter Champions is holding a webinar for board members, Adam will be attending and MCC is having an event but can not attend.

Motion 20240515.4

Adam Koneman made a motion, seconded Colin Orr by that the Genesee Community Charter School at RMSC Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select ERON DAMERCY as a member to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by NYSED. The resolution approving ERON DAMERCY is adopted upon NYSED's approval.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20240515.4 Passed: 7 to 0

Motion 20240515.5

Upon the motion of Adam Koneman, and seconded by Colin Orr, that the Genesee Community Charter School at RMSC Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to re-elect KENDRA CADOGAN as a member to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by NYSED. The resolution approving KENDRA CADOGAN was adopted upon NYSED's approval.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20240515.5 Passed: 7 to 0

Motion 20240515.6

Upon the motion of Adam Koneman, and seconded by Colin Orr, that the Genesee Community Charter School at RMSC Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to re-elect MARIA OLIVER as a member to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by NYSED. The resolution approving MARIA OLIVER was adopted upon NYSED's approval.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20240515.6 Passed: 7 to 0

- c. **Personnel:** No report or updates.
- d. **Safety:** No report.
- e. **Diversity & Racial Equity:** No report.
- f. **Community Development & Engagement:** (See ED Update)
- g. **District Instructional Leadership Team:** No report

OUTSTANDING BUSINESS

OTHER NEW BUSINESS

8. Passage Portfolio Presentation Invitation

Shannon invited board members to sign up to attend a Passage Portfolio Presentation by a member of the sixth grade class. These presentations are required to graduate from GCCS and exemplify the elements of the mission and vision of a GCCS graduate. A link for signing up was provided to board members via email.

9. 2024-25 EL Education Contract

Discussion was had amongst the Board regarding the EL Education contract totaling \$29,700 for the upcoming 2024-2025 school year. Due to the discussion, the Board did not bring the contract for a vote at this meeting and will re-address the contract at the June meeting.

EXECUTIVE SESSION

10. Executive Session was called at this meeting to discuss the 24-25 budget.

Motion 20240515.7

Upon Motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, to enter into Executive Session at 7:31pm.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative: none

Abstaining: none

Motion 20240515.7 Passed: 7 to 0

Motion 20240515.8

Upon Motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, to exit Executive Session at 8:19pm.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens

Voting in the negative:

Abstaining:

Motion 20240515.8 Passed: 7 to 0

MEETING WRAP-UP

11. Review Actions & Agreements, Confirm Meeting Dates

Action Items/Reminders

- Next Meeting Date: Wednesday, June 5, 2024 at 5:30pm

Adjournment:

Motion 20240515.9

Upon Motion of Colin Orr, and duly seconded by Tasha Stevens, RESOLVED, that this meeting of the GCCS at RMSC Board of Trustees be adjourned at 8:22pm.

Voting in the affirmative: Kendra Cadogan, Eboni Henderson, Charlie Johnson, Adam Koneman, Maria Oliver, Colin Orr, Tasha Stevens
Voting in the negative: None
Abstaining: None
Motion 20240515.9 Passed: 7 to 0

Respectfully Submitted,
Maria Oliver; SUBSTITUTE NOTE TAKER 5/15/2024
for
Allison Shultes
Secretary of GCCS at RMSC Board of Trustees