

The Genesee Community Charter School
Board of Trustees & Education Governance Council Meeting

FLOUR CITY CAMPUS: Meeting Minutes

July 23, 2025 | 5:30pm

Cunningham House Studio, 657 East Avenue, Rochester, NY 14607

GCCS at Flour City Board Members: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Board Members Present: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Board Members Absent: None

Board Vacancies: RMSC Representative (1), Community Representative (2)

Educational Governance Council Members: Magaly Rosario, Christine Farrell

Present: Magaly Rosario, Christine Farrell

Absent: None

Guests:

- *GCCS Director of Operations:* Maureen Milke
- *GCCS Director of Curriculum & Instruction:* Chris Dolgos
- Ben Clarke, GCCS @ RMSC Board of Trustees
- Kiersten Shinrock-Blankley, GCCS @ RMSC Board of Trustees
- Andre Dixon, *potential board member*

Legal Counsel Present: None

Legal Counsel Absent: Kirsten Barclay

NOTE: * indicates that person participated remotely via ZOOM; names in **BOLD** are eligible to vote

REGULAR AGENDA ITEMS

1. Welcome, Welcome Guests, Call to Order, Roll Call (Greeting), Review Meeting Logistics, Agenda Review & Approval

- Welcome & Welcome Guests
- Call to Order: Colin Orr called the meeting to order at 5:35pm.
- Roll Call & Greeting - A quorum is present.
- Review Meeting Logistics
- Agenda Review & Approval:

Motion 20250723.1

Upon motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED, that the July 23, 2025 Agenda for the GCCS Flour City meeting of the Board of Trustees be approved.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: none

Abstaining: none

Motion 20250723.1 Passed: 6 to 0

2. Review & Approve Minutes

The Board reviewed and approved the minutes from the May 2025 Board of Trustees Meeting. A quorum was not established at the June 18, 2025 meeting; therefore, the Board of Trustees meeting did not proceed as scheduled.

Motion 20250723.2

Upon motion of Colin Orr, and duly seconded by Betsy Serapilio, RESOLVED, that the Meeting Minutes from the May 28,, 2025 GCCS Flour City Board of Trustees Meeting be approved.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: none

Abstaining: none

Motion 20250723.2 Passed: 6 to 0

OPEN FORUM

3. Future Agenda Topics/and or Public Comment

4. Executive Director Updates:

Magaly shared updates on the following topics: *Attendance, Enrollment & Discipline Stats Updates*

- *Attendance, Enrollment & Discipline Data Updates:*
 - *Applications & Projected Enrollment for next year:* Fully enrolled 193 for the upcoming year; Still some shifts, but we are in a good place overall.
- *Board & School Updates:*
 - Gave a historical timeline of finances to offer perspective on current financial situation
 - Updated board on new hires and staffing plan
 - Overview of operations contracts for the 2025-26 school year

5. Committee Updates

- a. **Finance Committee - Financial Review & Updates - Maria Oliver, Magaly Rosario**
There is no updated report for this month because Heveron is working on the audit; All bills have been paid up to this point; Title II and Title IV funds are being held by the federal government (\$15.665 loss); Encouraged to call political representatives and note the impact on our schools and, students.
- b. **Personnel: Updates - Colin Orr**
Discussed goals: Look at staffing model and review Executive Director; Discussion with board members and the EGC around hiring and teacher staffing challenges

New Hires:

Motion 20250723.3

Upon Motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED to approve Jennifer Lindauer-Thompson as a full-time (1.0 FTE), 10 month intervention teacher position for the 2025-2026 school year at the annual salary of \$60,000.00.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: None

Abstaining: None

Motion 20250723.3 Passed: 6 to 0

Motion 20250723.4

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED to approve Michael Carter as a full-time (1.0 FTE), 10 month teacher assistant position for the 2025-2026 school year at the annual salary of \$35,640.00.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: None
Abstaining: None
Motion 20250723.4 Passed: 6 to 0

Motion 20250723.5

Upon Motion of Colin Orr, and duly seconded by Teresa Zappia-Sinicropi, RESOLVED to approve Pamela Marchand as a full-time (1.0 FTE), 10 month teacher assistant position for the 2025-2026 school year at the annual salary of \$37,840.00.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: None

Abstaining: None

Motion 20250723.5 Passed: 6 to 0

- c. **Education:** *No updates*
- d. **Community Development & Engagement:** *Updates - Kiersten Shinrock-Blankley*
Briefly discussed engagement from survey available at Passage Ceremonies
- e. **Diversity & Racial Equity:** *No updates*
- f. **Governance:** *No updates*

OUTSTANDING BUSINESS

None

NEW BUSINESS

6. Food Service Contract

Julia K. Caters has presented a new food service contract for the upcoming 2025-2026 school year.

Motion 20250723.6

Upon motion of Colin Orr, and duly seconded by Lindsay Tarnoff, RESOLVED, the food service contract with Julia K. Caters for the 2025-2026 school year to be approved as presented.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the Negative: None

Abstaining: None

Motion 20250723.6 Passed: 6 to 0

7. Custodial/Janitorial Service Contract

Discussion was had amongst the Board regarding the custodial/janitorial contract bids for the upcoming 2025-2026 school year. Essential Cleaning Services has presented a contract for next year.

Motion 20250723.7

Upon motion of Colin Orr, and duly seconded by Teresa Zappia-Sinicropi, RESOLVED, that custodial/janitorial Service contract with Essential Cleaning Services for the 2025-2026 school year be approved \$2,750.00 per month for 10.5 months.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: none

Abstaining: none

Motion 20250723.7 Passed: 6 to 0

8. Chromebooks

Chromebooks are being purchased for student use in the new 5th grade classroom.

Motion 20250723.8

Upon motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED to purchase 34 Acer Chromebooks from Insight for \$10,650.16.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: none

Abstaining: none

Motion 20250723.8 Passed: 6 to 0

9. TES Staffing

Discussion about the positive working relationship with TES staffing services.

Motion 20250723.9

Upon motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED, that contract with TES Staffing Services for the 2025-2026 school year be approved **as presented**.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: none

Abstaining: none

Motion 20250723.9 Passed: 6 to 0

10. Safety

Draft versions of the district safety plan were opened for public comment at last month's meeting for the 30 day required period. Staff names presented within the document will be edited to reflect current personnel. Both the district and building safety plans are now presented to the Board for approval.

Motion 20250723.10

Upon motion of Colin Orr, and duly seconded by Lindsay Tarnoff, RESOLVED, to approve the GCCS Flour City District & Building Safety Plans for 2025-2026 school year.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: None

Abstaining: None

Motion 20250723.10 passed: 6 to 0

11. Audit Plan

Discussions centered around a need for a spending cap in the contract.

Motion 20250723.11

Upon motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED, to approve Heveron Audit Plans for GCCS the 2025-2026 school year as presented.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: None

Abstaining: None

Motion 20250723.11 passed: 6 to 0

12. Board Self Assessment

Board Members should complete the annual self assessment, a benchmarking tool used to ensure the Board is functioning effectively. Data from this tool will be used at the retreat in August.

13. Board Retreat

The Board retreat will be held on Saturday, August 23rd at 9am. Further details to follow.

EXECUTIVE SESSION

6. Executive Session was called at this meeting to discuss a personnel matter.

Motion 20250723.12

Upon Motion of Colin Orr, and duly seconded by Kendra, RESOLVED to enter into Executive Session at 7:02pm.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the Negative: none

Abstaining: None

Motion 20250723.12 Passed: 6 to 0

Motion 20250723.13

Upon Motion of Colin Orr, and duly seconded by Maria Oliver,, RESOLVED to exit Executive Session at 7:50pm.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the Negative: None

Abstaining: None

Motion 20250723.13 Passed: 6 to 0

MEETING WRAP-UP

8. Review Actions & Agreements, Confirm Meeting Dates

Action Items/Reminders

- Next meeting date: Wednesday, August 27, 2025 | 5:30 - 7:30pm

Adjournment:

Motion 20250723.14

Upon Motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED that this meeting of the GCCS Flour City Board of Trustees be adjourned at 7:52pm.

Voting in the affirmative: Colin Orr, Kendra Cadogan, Maria Oliver, Lindsay Tarnoff, Teresa Zappia-Sinicropi, Betsy Serapilio

Voting in the negative: none

Abstaining: None

Motion 20250723.14 Passed: 6 to 0

Respectfully Submitted,

Teresa Zappia-Sinicropi
Secretary of GCCS at Flour City Board of Trustees