

The Genesee Community Charter School at RMSC  
Board of Trustees & Education Governance Council Meeting

**RIVER CAMPUS: Meeting Minutes**

**July 23, 2025 | 5:30pm**

Cunningham House Studio, 657 East Avenue, Rochester, NY 14607

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**GCCS at RMSC Board Members:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Board Members Present:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Board Members Absent:** None

**Board Vacancies:** RMSC Representative (1), Community Representative (2)

**Educational Governance Council Members:** Kemouy Bhalai, Allison Carlson, Magaly Rosario

**Present:** Magaly Rosario, Kemouy Bhalai

**Absent:** Allison Carlson

**Guests:**

- *GCCS Director of Operations:* Maureen Milke
- *GCCS Director of Curriculum & Instruction:* Chris Dolgos
- Teresa Zappia-Sinicropi, *Flour City BOT, potential GCCS @ RMSC board member*
- Lindsay Tarnoff, *Flour City BOT*
- Andre Dixon, *potential board member*

**Legal Counsel Present:** None

**Legal Counsel Absent:** Kirsten Barclay

NOTE: \* indicates that person participated remotely via ZOOM; names in **BOLD** are eligible to vote

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**REGULAR AGENDA ITEMS**

**1. Welcome, Welcome Guests, Call to Order, Roll Call (Greeting), Review Meeting Logistics, Agenda Review & Approval**

- Welcome & Welcome Guests
- Call to Order: Colin Orr called the meeting to order at 5:35pm.
- Roll Call & Greeting - A quorum is present.
- Review Meeting Logistics
- Agenda Review & Approval:

**Motion 20250723.1**

Upon motion of Colin Orr, and duly seconded by Kiersten Shinrock- Blankley, RESOLVED, that the July 23, 2025 Agenda for the GCCS at RMSC meeting of the Board of Trustees be approved.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** none

**Motion 20250723.1 Passed:** 6 to 0

**2. Review & Approve Minutes**

The Board reviewed and approved the minutes from the meetings in the last month.

**Motion 20250723.2**

Upon motion of Colin Orr, and duly seconded by Kiersten Shinrock- Blankley, RESOLVED, that the Meeting Minutes from the May 28, 2025 GCCS at RMSC Board of Trustees Meeting be approved.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio  
**Voting in the negative:** none  
**Abstaining:** none  
**Motion 20250723.2 Passed:** 6 to 0

## OPEN FORUM

### 3. Future Agenda Topics/and or Public Comment

#### 4. Executive Director Updates:

Magaly took a moment to reflect on the mission and shared updates on the following topics:

- Attendance, Enrollment & Discipline Data Updates:
  - *Applications/Projected Enrollment for next school year:* Fully enrolled (221) for the upcoming year; Still some shifts but we are in a good place overall
- Board & School Updates:
  - Gave a historical timeline of finances to offer perspective on current financial situation; A budget deficit existed beginning at the completion of fiscal year 2022
  - Gave updates on staffing and new hires; There are still 2 open classroom teacher positions
  - Overview of operations contracts for the 2025-26 school year

### 5. Committee Updates

- a. **Finance Committee - Financial Review & Updates - Maria Oliver and Magaly Rosario**  
There is no updated report for this month because Heveron is working on the audit; All bills have been paid up to this point; Title II and Title IV funds are being held by the federal government (\$20,981 loss); Encouraged to call political representatives and note the impact on our schools and students.
- b. **Personnel: Updates - Colin Orr**  
Discussed goals: Look at staffing model and review Executive Director; Discussion with board members and the EGC around hiring and teacher staffing challenges

#### *New Hires:*

##### **Motion 20250723.3**

Upon Motion of Colin Orr, and duly seconded by Ben Clarke RESOLVED to approve Alexandra Nichols as a full-time (1.0 FTE), 10 month classroom teacher position for the 2025-2026 school year at the annual salary of \$46,850.00.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** None

**Abstaining:** None

**Motion 20250723.3 Passed:** 6 to 0

##### **Motion 20250723.4**

Upon Motion of Colin Orr, and duly seconded by Kendra Cadogan RESOLVED to approve Andrew Snaith as a full-time (1.0 FTE), 10 month classroom teacher position for the 2025-2026 school year at the annual salary of \$47,787.00.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** None

**Abstaining:** None

**Motion 20250723.4 Passed:** 6 to 0

**Motion 20250723.5**

Upon Motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED to approve Holly Brennan as a full-time (1.0 FTE), 10 month classroom teacher position for the 2025-2026 school year at the annual salary of \$49,718.00.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** None

**Abstaining:** None

**Motion 20250723.5 Passed:** 6 to 0

- c. **Education:** *No updates*
- d. **Community Development & Engagement:** *Updates - Kiersten Shinrock-Blankley*  
Briefly discussed engagement from survey available at Passage Ceremonies
- e. **Diversity & Racial Equity:** *No updates*
- f. **Governance:** *No updates*

**OUTSTANDING BUSINESS**

None

**NEW BUSINESS**

**6. Food Service Contract**

Julia K. Caters has presented a new food service contract for the upcoming 2025-2026 school year.

**Motion 20250723.6**

Upon motion of Colin Orr, and duly seconded by Ben Clarke, RESOLVED, the food Service contract with Julia K. Caters for the 2025-2026 school year to be approved as presented.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** none

**Motion 20250723.6 Passed:** 6 to 0

**7. Custodial/Janitorial Service Contract**

Discussion was had amongst the Board regarding the custodial/janitorial contract bids for the upcoming 2025-2026 school year. Essential Cleaning Services has presented a contract for next year.

**Motion 20250723.7**

Upon motion of Colin Orr, and duly seconded by Ben Clarke, RESOLVED, that custodial/janitorial Service contract with Essential Cleaning Services for the 2025-2026 school year be approved for \$4,750.00 a month for 10.5 months.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** none

**Motion 20250723.7 Passed:** 6 to 0

**8. Interpreter Service Contract**

High need for interpreting services; however, Magaly negotiated a per mile dispatch rate vs. a flat fee to decrease cost to the school.

**Motion 20250723.8**

Upon motion of Colin Orr, and duly seconded by Ben Clarke, RESOLVED, that interpreter service contract with Sorenson for the 2025-2026 school year be approved for \$11,625.00.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke,, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** Kiersten Shinrock- Blankley

**Motion 20250723.8 Passed:** 5 to 0

## **9. TES Staffing**

Discussion about the positive working relationship with TES staffing services.

### **Motion 20250723.9**

Upon motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED, that substitute staffing service contract with TES Staffing Services for the 2025-2026 school year be approved as presented.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** none

**Motion 20250723.9 Passed:** 6 to 0

## **10. Safety**

Draft versions of the district safety plan were opened for public comment at last month's meeting for the 30 day required period. Discussed responsibility of current landlord regarding facilities safety and the need to continue communication with RMSC. Staff names presented within the document will be edited to reflect current personnel. Both the district and building safety plans are now presented to the Board for approval:

### **Motion 20250723.10**

Upon motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED, to approve the GCCS @ RMSC District & Building Safety Plans for 2025-2026 school year.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** None

**Abstaining:** None

**Motion 20250723.10 passed:** 6 to 0

## **11. Audit Plan**

Discussions centered around a need for a spending cap in the contract.

### **Motion 20250723.11**

Upon motion of Colin Orr, and duly seconded by Kendra Cadogan, RESOLVED, to approve the GCCS Audit Plans for 2025-2026 school year as presented.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** None

**Abstaining:** None

**Motion 20250723.11 passed:** 6 to 0

## **12. Board Self Assessment**

Board Members should complete the annual self assessment, a benchmarking tool used to ensure the Board is functioning effectively. Data from this tool will be used at the retreat in August.

## **13. Board Retreat**

The Board retreat will be held on Saturday, August 23rd at 9am. Further details to follow.

## **EXECUTIVE SESSION**

### **6. Executive Session was called at this meeting to discuss a personnel matter.**

**Motion 20250723.12**

Upon Motion of Colin Orr, and duly seconded by Maria Oliver, RESOLVED to enter into Executive Session at 7:02 pm.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the Negative:** none

**Abstaining:** None

**Motion 20250723.12 Passed:** 6 to 0

**Motion 20250723.13**

Upon Motion of Colin Orr, and duly seconded by Ben Clarke, RESOLVED to exit Executive Session at 7:50pm.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the Negative:** None

**Abstaining:** None

**Motion 20250723.13 Passed:** 6 to 0

**MEETING WRAP-UP**

**9. Review Actions & Agreements, Confirm Meeting Dates**

**Action Items/Reminders**

- Next meeting date: Wednesday, August 27, 2025 | 5:30 - 7:30pm

**Adjournment:**

**Motion 20250723.14**

Upon Motion of Colin Orr, and duly seconded by Ben Clarke, RESOLVED that this meeting of the GCCS at RMSC Board of Trustees be adjourned at 7:52pm.

**Voting in the affirmative:** Colin Orr, Kendra Cadogan, Maria Oliver, Ben Clarke, Kiersten Shinrock-Blankley, Betsy Serapilio

**Voting in the negative:** none

**Abstaining:** None

**Motion 20250723.14 Passed:** 6 to 0

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Respectfully Submitted,

Teresa Zappia-Sinicropi  
Secretary of GCCS at RMSC Board of Trustees (pending NYSED approval)