

The Genesee Community Charter School - Flour City Campus
Board of Trustees & Education Governance Council

FLOUR CITY CAMPUS: FINAL Meeting Minutes

December 15, 2022 | 5:30 pm

1100 South Goodman Street, Strong Hall, Room 211 ("The Grist Mill")

Board Members Present: Michele Hannagan, Jessica Winterhalt Wanner, Tasha Stevens

Board Members Absent: Kevin Sutherland, Annemarie Wess, RMSC VACANT SEAT, Community Rep VACANT SEAT

Educational Governance Council Members Present: Shannon Hillman

Educational Governance Council Absent: Christine Farrell, VACANT STAFF SEAT

Potential Board Members Present (NYSED Charter School Office Approval in Process):
Alison Shultes

Guests: Robin Blew* (left meeting at 6:00)
(Via Zoom)

Legal Counsel Present: None

Legal Counsel Absent: George DesMarteau, Kirsten Barclay

NOTE: Potential Board Members, Guests, and Education Governance Council members are **Non-Voting**

This meeting was recorded and is available for public viewing.

1&2. Welcome, Call to Order, Greeting, Agenda Overview:

Michele Hannagan called the meeting to order at 5:36 pm. A quorum was present at the beginning of the meeting.

3. Review & Approve Minutes:

The minutes from November 17, 2022 were reviewed.

Motion 20221215.1

Upon motion of Michele Hannagan, and duly seconded by Jessica Wanner, RESOLVED, that the November 17, 2022 minutes be approved.

Voting in the affirmative: Michele Hannagan, Jessica Winterhalt Wanner, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20221215.1 passed: 3 to 0

4. Finance:

- A. Robin shared the Budget Summary Sheet as of October 31, 2022
 - a. We are getting our CSP money
 - b. Enrollment is still low, so we are not meeting income projections
 - i. Kindergarten 28, First Grade 25, Second Grade 30 (*we will be losing a Kindergartener and second grader soon as family is moving*)
 - ii. Discussion of efforts to fill vacant slots

- c. Reviewed other discrepancies
 - d. Discussed other possible sources of income (donations, grants, etc.)
- B. Reviewed the Balance Sheet as of October 31, 2022. No issues or concerns. Lines that are not consistent with the projected budget are due to not being at full enrollment.
 - a. GCCS - River loan has been fully repaid.
- C. Reviewed the FC-Budget Review Sheet - no concerns or issues raised.

5. Leadership Update - Shannon

- A. Merger - it is still unclear if the merger of the two schools will go through, but we want to have a clear message that even if the two schools are not allowed to merge, there will be a close working relationship between the two schools.
- B. It is important to be open and transparent with staff so that they feel involved in the process. Shannon has time set aside in her schedule for any staff to have a meeting with her for questions, concerns, etc.
- C. Exhibition Night went very well - nearly 100% of children and families attended (families worked among themselves to work out transportation to get everyone here)
 - a. K - Weather
 - b. 1 - What makes community
 - c. 2 - Math Graph / Poem

6. Committee Updates

- A. **Nominating** - no report
- B. **Personnel** - Chris Dologos is recommended to move from his teaching position to become the Director of Curriculum and Instruction, taking the place of Lisa O'Malley (who is retiring)

Motion 20221215.2

Upon motion of Michele Hannagan, and duly seconded by Jessica Winterhalt Wanner, RESOLVED, that Chris Dolgos be hired as the Director of Curriculum and Instruction. This position is a 0.5 FTE position with a salary of \$46,000. This new position will begin July 1, 2023 .

Voting in the affirmative: Michele Hannagan, Jessica Winterhalt Wanner, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20221215.2 is passed: 3 to 0

Motion 20221215.3

Upon motion of Jessica Wanner, and duly seconded by Michele Hannagan, RESOLVED, that Chris Dolgos be hired as the Director of Curriculum and Instruction. Beginning January 1, 2023 he will be paid a stipend of \$45 per hour for up to 8 hours per week. This new position will end June 30, 2023.

Voting in the affirmative: Michele Hannagan, Jessica Winterhalt Wanner, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20221215.3 is passed: 3 to 0

C. Facilities -

- a. Fire and City Inspections - we passed both
- b. Renovations downstairs are 99% done
- c. Assuming the CofO goes through smoothly, the classrooms will be moved to their permanent locations over the holiday break.

Public Comment

- A. What can the Board do to recognize all the hard work and effort that the staff has put into making the opening of this new program so successful? A celebration of Community and a celebration of Gratitude.
- a. We never had a chance to have a celebration of the 20th anniversary of GCCS.
 - b. We could not have a Ribbon Cutting for the new schools.

Adjournment

Motion 20221215.4

Upon motion of Michele Hannagan, and duly seconded by Alison Shultes RESOLVED, that this meeting be adjourned.

Voting in the affirmative: Michele Hannagan, Jessica Winterhalt Wanner, Tasha Stevens

Voting in the negative: None

Abstaining: None

Motion 20221215.4 passed: 3 to 0

Respectfully Submitted,
Tracy Walker - Note taker
Tasha Stevens - Board Secretary

Next Meetings - all meetings are held from 5:30-6:30 pm in Room 211 of the GCCS-FC Campus at 1100 South Goodman St.

Jan. 26, 2023
Feb. 9, 2023
Mar. 23, 2023
Apr. 27, 2023
May 11, 2023
June 8, 2023 5:00-6:00 pm

[NOTE: These minutes were approved at the January 26, 2023 Board meeting ...
Motion 20230126.1]